



Dear friends and family,

In these extraordinary times, RCMS is committed to the health and well-being of our families, colleagues and clients. It is our top priority to maintain the business continuity, as we are deemed an essential service and we are need to provide consistent support and service.

RCMS has taken the following safety precautions to ensure the safety of all:

1. Practice Social Distancing.
2. Placing hand sanitizers in high contact areas.
3. Wash your hands frequently and avoid touching your face.
4. Increasing our cleaning protocols in common areas.
5. Asking our staff to monitor their health situation closely.
6. Avoid non-essential travel.
7. Avoid large gatherings, which means that all GMM's and Board Meetings will be postponed until further notice.

Our approach is being guided by advice from public health authorities, including the [Public Health Agency of Canada](#). We are also in constant contact with Federal, Provincial and local Public Health Authorities.

These are challenging and uncertain times, but we feel confident that as a company and community, we can get through this together.

*Vince Kennedy*

Vice President, Operations

Richmond Community Management Services